

REGISTRATION FORM

ARBORICULTURE: A RISKY BUSINESS?



Premier Sponsor



NEW ZEALAND
ARBORICULTURAL
ASSOCIATION INC.

THE NEW ZEALAND ARBORICULTURAL ASSOCIATION ANNUAL CONFERENCE 2008
HAMILTON, 20TH TO 25TH NOVEMBER 2008, NOVOTEL TAINUI, HAMILTON, NEW ZEALAND

Please complete one form per person and write in upper and lower case (eg Will Smith). Required fields are marked with asterisk*. Once completed, please fax/post to: **onCue Conferences & Events, PO Box 1282, Nelson 7040, Fax No: (03) 546 6338.**

PERSONAL DETAILS

Title _____ First Name* _____ Family Name* _____

Preferred name for badge (if different from above) _____

Company/Organisation* _____

Address* _____

Town/City* _____ E-mail address^* _____

Phone (daytime)* _____ Mobile _____

Dietary & Special Requirements: _____

Please indicate any requirements (eg. vegetarian/gluten free/other dietary needs, disability): _____

^Note: our main form of communication will be via email, so please ensure your email address is accurate and that our email domain name is on your safe list so is not treated as junk mail. Please tick if you DO NOT wish to be contacted about this conference, or any future conferences, via email.

REGISTRATION FEES	\$NZ (excl GST)	Total (excl GST)
Early Full Registration – NZAA Member Incl Conference Sessions on 24th-25th Nov, MT/Lunch/AT, Dinner & Awards Ceremony on Sun 23rd Nov	495.00	
Early Full Registration – Non-member Incl Conference Sessions on 24th-25th Nov, MT/Lunch/AT, Dinner & Awards Ceremony on Sun 23rd Nov	595.00	
Full Registration – Premium, Gold or Silver Sponsor Incl Conference Sessions on 24th-25th Nov, MT/Lunch/AT, Dinner & Awards Ceremony on Sun 23rd Nov		
Full Registration – Conference Speaker Incl Conference Sessions on 24th-25th Nov, MT/Lunch/AT		
Student Full Registration – Student ID #: _____ Training Institute: _____ Incl Conference Sessions on 24th-25th Nov, MT/Lunch/AT	195.00	
LATE FEE – This applies to ALL Full Registrations received after 24th October 2008	50.00	
Day Registration <input type="checkbox"/> Monday 24th November OR <input type="checkbox"/> Tuesday 25th November Includes Conference Sessions on specific day, MT/Lunch/AT	395.00	
Climber Registration Entry into NZAA/STIHL TCC (if qualified), T-Shirt, Dinner & Awards Ceremony on Sun 23rd Nov	44.44	
SOCIAL FUNCTIONS		
Climbers Barbeque (Sat 22nd Nov) _____ No. of tickets _____	10.00	
Conference Dinner & Awards Presentation (Sun 23rd Nov)* _____ No. of additional tickets _____	80.00	
* 1 conference dinner ticket is included in Full and Climbers Registration. Please tick. Attending Dinner <input type="checkbox"/> Not Attending Dinner <input type="checkbox"/>		
CONFERENCE T-SHIRTS (please circle preferred size)		
MENS: S M L XL 2XL 3XL No. of T-shirts _____	44.44	
WOMENS: 8 10 12 14 16 18 No. of T-shirts _____	44.44	
Conference Total Cost (exclusive of GST)		Total
GST		GST
Conference Total Cost (inclusive of GST)		Total

The Privacy Act 1993 provides that your name and address details can't be published in the list of seminar delegates for distribution to fellow delegates or any other party without your consent. If you DO NOT wish to have your name and address details included in the list of delegates, please tick.

GOLF (13.00 – 17.00, Sun 23rd Nov)

Please tick

Attending Golf

Not Attending Golf

To find out more about the golf tournament, please email Stacy Colyer on stacy@greenscene.net.nz or call 09 623-3514

ACCOMMODATION

I do not require accommodation.

We are holding rooms especially for conference delegates, however, please book early to ensure availability as rooms are allocated on a first-come, first-served basis. We will do our best to meet your first choice, but may offer alternative accommodation and will confirm this by email. All rates are per unit, per night in NZ dollars and are based on single/double occupancy (unless indicated) and are **inclusive of 12.5% GST**. Additional charges may apply for extra person (in units sleeping more than two people). Please note: There is no booking fee for this service.

CREDIT CARD DETAILS ARE REQUIRED TO SECURE YOUR ACCOMMODATION BOOKING.

Yes, please use the same credit card details provided below, to secure my accommodation. I understand my details will be passed on to the accommodation provider and no money will be deducted from my card by onCue or NZAA for accommodation. I understand I will be required to settle my account directly upon check-in/check-out by cash, eftpos or credit card. Note: **cancellation conditions may apply**. Please inform onCue ASAP in writing of any changes or cancellations. Contact onCue for further details.

Arrival Date: _____

Departure Date: _____

No of people in each unit: _____

Names of other people sharing unit: _____

Special Requirements/Alternative Accommodation:

Novotel Tainui (Conference Venue)	Standard Room (single/double)	<input type="checkbox"/> \$145
	Standard Room (twin)	<input type="checkbox"/> \$145
	Standard Room & Breakfast (single)	<input type="checkbox"/> \$160
	Standard Room & Breakfast (dbl/twin)	<input type="checkbox"/> \$175
	Car Parking required	<input type="checkbox"/> \$10 per day

Ibis Hotel (next door to conference venue)	Standard Room (single/double)	<input type="checkbox"/> \$129
	Standard Room (twin)	<input type="checkbox"/> \$129
	Standard Room & Breakfast (single)	<input type="checkbox"/> \$145
	Standard Room & Breakfast (dbl/twin)	<input type="checkbox"/> \$160
	Car Parking required	<input type="checkbox"/> \$10 per day

Bella Vista Motel (10 mins walk to conference venue, free car parking)	Studio Unit (Queen) Up to 2 people	<input type="checkbox"/> \$120
	1 Bedroom Unit Up to 2 people	<input type="checkbox"/> \$135
	2 Bedroom Unit Up to 4 people	<input type="checkbox"/> \$220

Backpacker	Dorm Bed	<input type="checkbox"/> \$25 per bed
	Twin or Triple Room (please circle)	<input type="checkbox"/> \$58 per room
	Double or Single Room	<input type="checkbox"/> \$58 per room

PAYMENT DETAILS:

Once your registration has been received, you will be sent a confirmation letter & tax invoice/receipt. GST # 66-953-718.

I will make a **Direct Credit** transfer to the following:

Account details:

Bank of New Zealand, Nelson Branch

Account 02-0704-0442923-02 (Ref: NZAA/Last Name)

Cheque. A cheque in New Zealand dollars and **made payable to NZAA 2008** has been posted (refer to address details below).

Purchase Order No: _____

Please debit my **credit card** for the total conference costs (**excluding** accommodation costs). Visa MasterCard

Cardholders Name: _____

Card Number: _____

Expiry Date: _____

Signature: _____

FURTHER INFORMATION:

For further information, please contact:

Kate Wells, onCue Conferences & Events Ltd, PO Box 1282, Nelson 7040, New Zealand.

Ph: +64 3 546 6338. Fax: +64 3 545 9227. Email: arb@on-cue.co.nz

Cancellation Policy: All cancellations should be notified in writing to Kate Wells at onCue Conferences & Events (arb@on-cue.co.nz).

Registrations cancelled on or before 19th October 2008 will receive a full refund of registration fees, less an administration fee of \$100.00. There will be no refund for cancellations made after that date, unless exceptional circumstances prevail and will be at the discretion of the Organising Committee and accommodation providers. Substitute delegates are welcome without penalty. Please refer to conference website for full Cancellation Policy. **Terms & Conditions:** Please note that by registering for this conference you accept the

Terms & Conditions outlined on the conference website.